

## **DIXON VOLUNTEER FIRE DEPARTMENT MONTHLY TEAM MEETING 2/05/2025**

Meeting held at Station 1 and Microsoft Teams. Called to order at 19:05

**Members Present:** Steve Jenison, Adam Mackie, Eloise Martinez, Ron Monsour, Amanda Sena, Kyle Kline, Zandria Kline, Kathy Miller, Mick Oram, Liz Riedel, Peter Schwathe, Don Ticknor, Alex Amend, Frances Griego, Tom Minnich, Jessie Nichols, Quentin Nichols, Kevin Duckworth

February 2025 agenda approved with addition of ISO survey. January 2025 minutes approved.

### **Treasurer Report**

EMS budget balance is approximately \$6,000.00. Kyle and Amanda will be preparing a P.O. for EMS supplies and a P.O. for EMS T-shirts and jackets.

As a 501C3, if our department should make over certain amount we are required to file a 990EZ with the IRS. Steve will complete and filed very soon. The purpose of filing the 990EZ is to verify that we are a not-for-profit organization. It is necessary for us to be registered with the NM Department of Justice and the NM Secretary of State in order to apply for certain grants.

### **Officer Reports**

#### **Rescue Chief – Amanda Sena**

8 - EMS calls in January 2025. We have had 153 calls collectively for the last 12 months. Congratulations to Kyle Kline who is now an EMT-I. The EMT Basic Course at Chamita VFD is complete. Ron Monsour and Kevin Duckworth successfully completed this course. License renewal for First Responders is due March 31, 2025.

Kyle and Amanda will be preparing a list for any necessary EMT supplies. Notify them if you would like to add anything to the list.

#### **Fire Marshal Report – Ron Monsour**

3 - Fire calls in January 2025. First fire was a mutual aid structure fire including 2 vehicles in Velarde. Second a cancelled fire alarm. Third was a MVC/rollover, reported by Apple Auto Crash Detection System. Kyle recommended installing some police style LED spotlights on some of our other apparatus since that was the only way they were able to locate this MVC in the dark.

Fire Pre-Plan update – the Carnelian Center has been done. Ron obtained schematics for all the new Raft buildings. Tom and Eloise will finish up the pre-plan for the Embudo Presbyterian Mission this next week or so.

Ron will update the whole Pre-Plan report. We need to have at least one binder of the Pre- Plans available in the office for our ISO survey.

#### **Deputy Chief/Safety Officer – Adam Mackie**

Adam gave an after-action review on a mutual aid structure fire in Velarde. There were 3 apparatus available with only 3 responders. Adam stated he would have liked to have more personnel and apparatus available. The hydrant pressure was 90PSI which was rather high. It is recommended that we do not want anything higher than 90PSI when using a ladder. Adam does not recommend using a chain saw while working on a ladder and we are not trained for this. Do not use a chain saw unless you have had proper training and PPE.

If you are not trained on the use of chain saws it is important to know you must stay at least 10' all around away from user (which is called the blood bubble) for obvious safety reasons and twice the height of any tree that is being cut down.

Adam stated please keep track of our equipment and SCBA's at fire scenes where more than one VFD is present.

Adam gave an after-action review on a mutual aid brush fire in Hernandez. This was a large grass fire. We had a much better turn out of personnel. We responded with 4 apparatuses - brush 1, engine 3, tender 1, and tender 2 - with 8 responders available for mostly mop up. Two of our apparatus got stuck and we had to use the winch to pull them out. There was some minor damage to E3 which has since been corrected and repaired. The large wheel chucks have been moved to tender 2, and the smaller chucks have been moved to engine 3. Rehab for apparatus was done on all apparatus the following day. Grateful for the large turnout for rehab which made the job much easier.

Adam plans on upgrading the winch equipment and he will be adding winch training.

The after-action review on the MVC rollover, Adam noted that when parking apparatus it is to include the involved lane plus one. If attending in POV it must be parked on the same side as the fire department apparatus, well down or up-stream at least 2 or 3 feet between the fog line and your vehicle. If using emergency lights on POV park way upstream.

Equipment and Safety: There is now a chainsaw (rescue saw) mounted on Engine 1. We now have two battery pelican lights located on Engine 3. They can help illuminate work areas or illuminate our flaggers on the side on the highway. We also have extra-large auto cribbing that can be used for large SUV's. We now have struts that can use to stabilize vehicles at MVCs that are located on the shelf above the generator on Engine3.

We are still having issues with the gurney battery so be aware and change battery when necessary. We will keep an extra battery charging on Rescue 3.

Our new performance load track for our gurney will be arriving here mid-February for Rescue 3. This will have an induction charging system that sits under the battery of the gurney. This should fix the gurney battery issue.

242 is currently out of service.

#### **Scheduled Training:**

- February 12, 2025 – 6:30 PM, Maintenance of tools and apparatus.
- February 16, 2025 – 1:00 PM, SCBA Training (Maggie Hart/Firefighter)
- February 19, 2025 – 6:30 PM, Practical and recruit training. Notify Adam if you need some one-on-one training.
- March 8, 2025 – 9:30 AM Wildland Fire refresher. (Need at least 10 personnel attending)
- April 5, 2025 – Online Wildland Fire Refresher.
- April 12 & 13 2025 – Engine Boss Class. (Firefighter 2) (Need at least 10 personnel attending)

Adam will email a detailed list of trainings that can be taken in the next few months. Please notify Adam to register for the Fire refresher courses or any other training. If you are registered for training that is out of town notify Steve or Adam a month ahead of time so they can arrange for some fuel money for transportation.

#### **Chief Report – Steven Jenison**

ISO is a non-governmental entity that rates fire departments based on certain criteria. The main criteria are water supply, communications, apparatus and fire department apparatus and equipment training and how many personnel attend these trainings, and number of responders who show up for fire calls. Departments are rated on a scale from 1-10 with 1 being the highest. Our last inspection was seven years ago and rated at 5 / 5Y. The highest for all-volunteer departments is generally about 4. We will be inspected in the next 6 weeks. Steve Jenison, Adam Mackie, Amanda Sena, Mick Oram, Kyle Kline, and Eloise Martinez are required to be present for this inspection. Steve would like to have as many personnel as possible present for this inspection. Our training, pre-plans, and fire hydrant inspections and maintenance are important to getting a high score. Please submit a form for any training you do on your own so that it can be entered into First Due and our spreadsheets. Adam stated that being present and working on any fire incidents is also considered training. ISO is mostly structure fires, but brush fires can be used as training in the use of apparatus and driving.

Steve submitted a grant application to Firehouse Subs for the purchase of a Polaris-2 person ATV, with a skid on the back for firefighting capabilities and a fold out platform that a long spine board or a stokes basket can be secured to for rescuing patients. The total cost is \$41,000.00. We will need to figure out where to store it and how to transport it if we are awarded this grant money. We should know in about 5 weeks.

Steve submitted reports to PERA for this year's personnel who qualified towards one year of service. Personnel who volunteer with the DVFD and qualify yearly can earn time to file at the end of 10 years for retirement and receive a check for \$125.00 or 25 years at \$250.0 per month. Currently we have 3 volunteers who are collecting retirement. You can collect this check even if you are a PERA recipient or if you continue to work as a volunteer. You can check how many years you currently have by logging into the online website PERA RIO system (<https://www.nmpera.org/for-employers/rio-system-information/>).

Our annual pancake breakfast will be held on May 18, 2025. Embudo Presbyterian Church has approved of this event.

Eloise had an electrician check the kitchen vent hood and found the motor is burned out. The electrician is currently looking for the part or will retrofit a motor that could work. Dixon Community Fire Department 501(c)(3) has agreed to pay for the new motor and Embudo Presbyterian Church will pay the installation. Mick will look to see if he has the electrical fuses it uses so that we have extra in case we blow a fuse.

The NMAC grant that was awarded last year was for the Annual Aaron Griego Summer Cadet Program, the Nixle Community Notification System for the Dixon area and the third was a community outreach about wildfire risk reduction program. We are working on the final part of this grant by updating our website with an increase in focus on wildfire reduction and create a flyer to include how to obtain a burn permit, regulations for outdoor burning, and to include a refrigerator magnet with key phone numbers to call. This flyer will be mailed out to all Dixon and Embudo people living in the area. Steve, Alex and Jeff Spicer will be working on this project and updating our current platform.

There is no update on the new addition to DVFD station 1 from the architect, Mr. Cordova.

There is another federal grant available for wildland fire risk reduction that Alex will submit which is due the end of February. We will have to wait with the new administration as to how this will all work out.

Steve verified that we are eligible for any NMAC grants we have applied for before. This enables us to apply for the chipping grant again. So we will be submitting paperwork for the chipping grant for this year. Submittal is due the end of April.

We are no longer using E-Dispatches. We will use First Due which will cost us \$5000.00 annually to come out of our DVFD Fire Dept. budget.

Steve advised we should let the Acequias know that if they feel like burning they need to notify the DVFD so they can have personnel on hand to be available should the fire get out of hand.

Meeting adjourned at 20:30