

DIXON VOLUNTEER FIRE DEPARTMENT MONTHLY TEAM MEETING 7/03/2024

Meeting held at Station 1 and Microsoft Teams. Called to order at 19:05

Members Present: Steve Jenison, Adam Mackie, Eloise Martinez, Ron Monsour, Kathy Miller, Wayne Archuleta, Mick Oram, Liz Riedel, Peter Schwathe, Don Ticknor, Alex Amend, Kyle Kline, Tom Minnich, Jessie Nichols, Larry Gonzales, Zandria Kline, Brianna Lucero

July 2024 agenda approved. June 2024 minutes approved.

Quinn Nichols will be voted in as a new member with the Dixon VFD/EMS at a later date when he is able to attend in person.

Election of Officers was held for the Dixon VFD/EMS. Steve Jenison - Chief, Adam Mackie - Deputy Chief, Amanda Sena – Rescue Chief, Kyle Kline – Deputy Rescue Chief, Ron Monsour - Fire Marshall/Captain and Eloise Martinez – Secretary/Treasurer were voted as officer for current year through July 2025 by acclamation.

Steve stated that we need to start training interested volunteers for Chief and the other officer positions. The DVFD is becoming more independently responsible for all the work that needs to be done.

We began the new fiscal year on July 1, but we do not know when the budget will be loaded.

EMS Agency Recertification is coming up soon for Rescue 3. The deadline is August 9. We will need to make sure that the ambulance is stocked with everything required and make sure nothing is expired. Steve will remind Enrico this needs to be done soon!

Officer Reports

Rescue Chief – Amanda Sena

11- EMS calls in June 2024. Steve did an in-depth review of one call that involved a male patient with remarkably depressed mental status. This brought up the question of refusal and consent which especially with altered mental status it's best to proceed with care and wait until Española Ambulance arrives to let them make the final decision if there is any question about whether a patient is in a position to refuse consent for treatment since the Presbyterian Española Hospital EMS personnel have access to on-line Medical Direction.

Steve ordered a new battery for the portable suction machine. The batteries were replaced in the 6 ZOLL AED's that we have. Each one requires 10 lithium batteries.

We are still waiting on the notification from the EMS Bureau regarding the \$210,000.00 that was awarded for our new ambulance. Once the monies have been awarded, we will seek RFP's from vendors to see who can give us the best deal for what we want and need. We will submit these proposals to Rio Arriba County for award to purchase our new ambulance.

Steve stated when doing monthly maintenance on Rescue 3 make sure that the suction devices are working properly. The last EMS call the portable suction device was not working. The battery was dead and would not recharge. He has ordered a new battery. Steve stated to remove the suction device every month and make sure it generates suction.

Fire Marshal Report – Ron Monsour

1 - Fire call in June 2024. This was the Dixon Plaza Fire. Last month an in-depth after-action review was done. This was a very difficult fire to fight with extremely difficult access. We had a lot of help with mutual aid. Due to inaccurate location given by RA Central Dispatch initially, Alex and Kyle did not respond to call initially. This worked out well for us later. They arrived when many were very tired and we were in need of some high energy assistance which Alex and Kyle were able to assist with the last half of the fire.

Deputy Chief/Safety Officer – Adam Mackie

Adam stated how important it is to be familiar with the trucks and the equipment where things are located and how it works. It is important to have necessary equipment on hand and working. We can now have our Deputy Rescue Chief inventory the cabinets and keep the ambulance inventory on a list so that we can check when things expire and need to be replaced or reordered.

All our equipment is currently working. Adam repaired the broken telescoping flood light on Brush 1, with salvaged parts from Engine 2.

We have received an email from the County Manager saying that all vehicle repairs will now be done by County Fleet. This could create a problem for us. Steve will clarify this with their office.

Scheduled Training:

- July 10, 2024 – 6:30 PM Maintenance of tools and apparatus.
- July 14, 2024 - 1:00 PM Training: Carl Gilmore – Wilderness EMS & CPAP
- July 17, 2024 – 6:30 PM Practical and new recruit training. Notify Adam if you need some one-on-one training.

We have all the batteries we need for the new SCBA's. Ron will oversee getting this done on maintenance night to be installed on Engine 3. This vehicle will not only be an initial attack vehicle but also a wet rescue apparatus. We will also add a Sawzall, 120 volt grinder and a winch.

Chief Report – Steven Jenison

Larry Gonzales stated that Tractor Supply and Pet Sense started a new program that includes military and first responders who can now enroll in their program to get discounts. Steve will send out a letter with all our names stating we are first responders for verification to enroll.

Fourth of July is tomorrow. We will need volunteers to arrive by 8:00 AM to put the new swimming pool together. We will also need assistance in setting up pop-up shade shelters, blow up balloons, sweep and mop the station, and set up tables and chairs. All the food has been handled and we have two bands that will be performing.

NM Fire Grant Application has opened up again on July 1, 2024 and expires on August 31, 2024. One of the categories is station improvement. It was recommended that we build an addition to have a room that serves as a learning center and a bunker area, should we start having the station manned at all times. Three other items were, add a shower in the bathroom, install a more adequate and logical heating and cooling system. This would include a heat pump with mini-splits and a thermostatically controlled cooling system to better utilize our solar equipment and designate this building as a cooling center. Last would be an additional radio repeater in the canyon. Steve will work on this grant proposal and try to find someone to bid on the construction of these improvements. The second option would be to purchase a garage structure for 242 and the chipper.

Firehouse Subs Grant application opened on July 11, 2024. Steve and Kyle are working together on this grant proposal to get money to purchase an ATV that could carry water and a hose, but also could carry a patient.

Steve stated we currently have a Purchase Order submitted to Pojoaque Valley Equipment for a dump trailer. This should be ready for pick-up possibly in a couple of weeks.

We discussed last month that the NM Assoc. of Counties awarded us approximately \$14,000.00 for Community Outreach and education around wildfire prevention. We proposed three things in this grant. First, we have proposed that Jeff Spicer will develop a tri-fold brochure that can be mailed out to everyone that will have information regarding resources, like how to obtain a burn permit, and what you do in case of wildfire. Jeff Spicer will also update our webpage so that it has prominent information about wildfire awareness. This work started on July 1, 2024. Steve will get in touch with Jeff next week and set up a meeting with him. Steve would like three or four people from the department to participate in this meeting so we can tell him what we would like to see on this website. The second part, we will provide the Post Office with the money needed to mail out all these brochures. The third and final part is to subscribe to a Dixon Fire district specific Nixle emergency notification system.

Ron and Steve have been implementing First Due and find it to be user friendly. The NFRIS data will be reported in First Due. First Due reports all calls that the fire stations respond to. Ron feels it will be very helpful in pre-plans and NFIRS. The pre-plans will include the location on Google maps. Steve feels it will be very beneficial when it comes to entering our inventory for the ambulance. This will keep track of inventory and expiration dates and notify us with alerts.

First Due doesn't bring up calls as well as E-dispatch and who is responding to the call. This may be due to the fact that we are not fully up and running. This may be something First Due can address.

Wayne stated we may need to pick up some sandbags from the county or purchase some sandbags for the upcoming monsoon weather.

Meeting adjourned at 20:16