

DIXON VOLUNTEER FIRE DEPARTMENT MONTHLY TEAM MEETING 3/06/2024

Meeting held at Station 1 and ZOOM. Called to order at 19:04

Members Present: Steve Jenison, Adam Mackie, Eloise Martinez, Ron Monsour, Amanda Sena, Kathy Miller, Wayne Archuleta, Aaron Greenwald, Mick Oram, Liz Riedel, Peter Schwathe, Don Ticknor, Alex Amend, Frances Griego, Tom Minnich, Jesse Nichols, Quentin Nichols, Celestino Archuleta.

March 2024 agenda approved. February 2024 minutes approved.

Steve went over remaining County budget for the remainder of this year. Our beginning EMS budget of \$7,000.00 plus \$1,500.00 in carry over totaling \$8,500.00 with expenditures leaves us with a balance of \$832.00 which must be spent down before the end of the year. Any remaining balance cannot be carried over. One of the things we need to do is to go through the ambulance and figure out if we have everything that we need for an inspection in order to qualify for EMS fund act money for next year.

The remaining budget balance in our fire account after the purchase of our new quick attack vehicle and the batteries and inverters for our solar setup we have \$205,582.00. This money will be utilized to outfit our new fire unit with SCBA's and other items necessary to qualify this new unit as fire apparatus.

Officer Reports

Rescue Chief – Amanda Sena

13 - EMS calls in February 2024.

Amanda and Steve went over new procedures for ordering meds for the ambulance. We have a new Fire Chief Enrico Trujillo, and Emergency Manager Jovan Trujillo. It was noted during inspection of the ambulances that there were multiple medications that either expired or were soon to expire. This problem was due to the fact that the county shuts down the ability to purchase items due to end of fiscal year. Leaving a large period of time where we are unable to purchase medications. Jovan stated we will now allow the individual EMS services to order their own medications. An arrangement has been made with Boundtree to provide the medications needed. Steve stated with many medications there is a minimum order. We will now cycle with the other EMS services and share with them. We will order the minimum have them delivered to Espanola County Office to Jovan. Jovan will then make distribution of medications to the EMS services. We will take turns with other Rio Arriba EMS services to order medications.

Steve spoke with Rachel Marquez regarding Senate Bill 151 that passed the legislature. This will establish a new fund for EMS, where they will tax the health insurance carriers to establish EMS funds. Rachel stated she will open up our fund act application for this fiscal year so that we may apply for money. Our current budget was \$7,000.00. We could apply for up to \$50,000.00. This money cannot be rolled over and the money needs to be justified. Several recommendations were made, such as training to pay tuitions for personnel to become EMT Basics or Paramedics. If you are interested in furthering your education notify Steve so that he can submit the names. Requests were made to purchase a roll-off remote rescue stretcher, vacuum mattresses one adult and one pediatric, outfitted jump bags for all volunteers, a Lucas Device, and a rescue side by side for hard to reach areas.

We have applied for special funding for a purchase of an ambulance which cost approximately \$250,000.00.

Fire Marshal Report – Ron Monsour

2- Fire calls in February 2024. One fire located in Chamita was cancelled en route. We had one call for carbon monoxide alarm, which was a false alarm.

Deputy Chief/Safety Officer – Adam Mackie

Scheduled Training:

- March 10, 2024 – 1:00 PM Training on small engines, open water sources and float pumps.
- March 13, 2024 - 6:30 PM Maintenance of tools and apparatus.
- March 20, 2024 – 6:30 PM Practical and new recruit training. Notify Adam if you need some one-on-one training.

April training will be April 6 instead of the second Sunday, which will be Wildland Refresher Course. This class is all day and will be held at Station 1. If you are interested notify Adam so that he can register you with State Forestry for this class. On the second Sunday of April, if we have personnel that are interested we can have a Class E driving training on the big trucks.

Adam and Peter McInerney installed bracket on the back of T-1 to carry the large float pump. This pump needs to be run and tested every month or two.

Adam is replacing the light bulbs on all the generators. He will try a LED on one of the generators if they work well he will replace them all with LEDs. The scene lights on brush one work but are not very bright. They no longer make replacements for these lights. Adams recommendation is to purchase the light heads for \$2,000.00 each with super bright LEDs which would be more effective.

The cabinet alarm siren on Engine One goes off randomly. Adam repaired a loose fastener on the lower front cabinet and installed an LED indicator light to show if any cabinet doors are open.

Adam discussed issues and safety concerns regarding wild land safety with an incident our company responded to a few nights ago. One major issue was unfamiliar territory and difficult access. Adam stated the use of forestry packs would have been appropriate for this area. It is very important to bring apparatus and wear proper PPE. Adam mentioned it is important to keep trees and bushes trimmed around property roads for easier access. Communications was also an issue, coming in garbled and breaking up, making it hard to figure out how to get to the property.

Adam stated we will have to rewrite the initial response guidelines once Engine 3 is in service.

Once Engine 3 is fully equipped and in service it will serve as an initial attack and as a multi-purpose rescue unit. Adam is working on the purchase order for items needed to equip engine 3.

Chief Report – Steven Jenison

DVFD has decided to keep unit 242. This unit will be used primarily for transporting our new chipper. This unit is also able to get into more narrow and difficult areas in the Dixon area. We will have to decide how and where to store it.

There is property at Station 2 that could be available to add additional garage, but we need to contact owner to see if they would be willing to sell or donate property.

Steve will place an ad in the Town Crier for any persons wanting chips to come and get them.

Alex recommended we have a thank you party for Remy's Good Day one weekend in April TBA.

Steve stated at a later date we should have an open house to show off our new apparatus, Engine 3.

DVFD has decided to purchase a monitored security system from Vivint. This is to help keep our expensive apparatus, equipment safe and the fact that we have an ambulance leading people to believe we might have drugs they want to steal raises serious concerns. The cost estimate for two outdoor cameras, two door detectors, 3 window breaks, 3 motion detectors, and installation is \$2,300.00. The monitoring fee is \$65.00 per month.

Steve submitted a grant to NM Association of Counties for Community Education and Outreach for \$14,000.00. This money if awarded would be used to have Jeff Spicer create a tri-fold brochure regarding reducing fire risks, how to apply for burn permit, what the burn ban regulations are and to advise people not to call fire station call 911. This brochure along with the Fire Wise USA brochure could be mailed out to all Dixon and Embudo citizens. We could possibly pilot a Dixon specific Nixle application. This money could also pay for our Annual Summer Youth Cadet Program.

DVFD has decided to have a silent auction at the Pancake Breakfast for the more expensive items donated. Steve recommended we notify the Dixon Studio Tour network that this is what we are proposing. The remainder of donations would be on the raffle.

Peter discussed possible upgrades that could be implemented for the DVFD Fitness Center to make it safer and more effective. Peter will send out an email asking for any ideas or recommendations. Alex will look into any possible grants we could maybe apply for.

Steve had some discussion on SB 51 that allocates money for the support of EMS services throughout the state. This money is totally independent of the Department of Health. This money would be distributed to the counties so they can decide how to promote the recruitment and retention of EMS personal.

Meeting adjourned at 20:37