

DIXON VOLUNTEER FIRE DEPARTMENT MONTHLY TEAM MEETING 1/05/2022

Meeting held at Station 1 and ZOOM. Called to order 19:05

Members Present: Kathy Miller, Steve Jenison, Adam Mackie, Ron Monsour, Eloise Martinez, Liz Riedel, Mick Oram, Wayne Archuleta, Frances Griego, Amanda Sena, Nathaniel Pacheco, Destini Pacheco, Micaela Martinez, Gilly Valdez, Dutch Shultis, Don Ticknor

Agenda approved. December minutes approved.

Dutch Shultis was introduced, a former member of the DVFD. He has filled out the application to join once again (submitted to the County Fire Marshal's Office for their action).

Officer Reports

Rescue Chief – Amanda Sena

14 EMS calls in December. Reviewed 2 EMS calls. Steve went over safety issues and problems when using the gurney on unstable ground. It is important to proceed safely, slowly and maybe discuss how to proceed when these issues are involved. Steve stated gurney accidents are the most common cause of malpractice in EMS. It was recommended that a stair chair might be used in these circumstances if possible.

Adam stated we had an issue with gurney battery but that he has since purchased two new battery packs. It is important after every EMS call to change the battery on the gurney.

Kathy and Wayne went over the EMS call regarding a burn patient. Wayne went over safety protocols and the urgency to get him to the hospital. There were some issues regarding the order of a Helicopter. It is important to have clear communications with the IC and dispatch. It should be the sole responsibility of the IC to directly order or cancel a helicopter through Central Dispatch.

Amanda stated that she took Rescue 3 into Espanola for its inspection on December 3, 2021. Rescue 3 passed inspection with no problems.

Amanda and Steve completed the EMS Fund Act application just waiting for signatures. The EMT annual report will be ready by the end of the week.

EMT licenses that are up for renewal are Steve, Adam, Eloise, Cassandra and Wayne. Wayne will get his done through Taos County. Amanda will be submitting a requisition for these license fees. These are due on January 12, 2022, to the county to get proper signatures and to be submitted. However, the renewal applications are not formally due to the EMS Bureau until March 31, 2022. The critical time issue for now is getting the Purchase Order from the County to pay the licensing fees.

Steve exchanged emails with Kyle Thorton with the EMS Bureau and the new online renewal system is much easier. We are just waiting on the P.O. from the county. Once we receive the P.O. number we can enter it and submit. To get the Attestation of Competence, once you submit online and email will be sent from the EMS Bureau to the Alfredo Vigil the Rio Arriba Medical Director asking him to attest to your clinical competence. So currently we the need to upload a copy of current Driver's License, current copy of valid CPR card, and P.O. done all online to be submitted before March for best results. Things could change but this is where we are at now.

Amanda is currently working on a purchase requisition for EMS supplies. So far the request is for X-Large gloves, glucose strips and N95 Masks. Steve stated he has already purchased glucose test strips. If you know of anything else we need please notify her ASAP.

Fire Marshal Report – Ron Monsour

4 Fire calls in December. One fire was a smoking woodchipper. The second fire was as non-permitted burn. There was a structure fire, involving a small shed that was started with a wood burning stove. Someone at the time was living in the shed. Wayne took Brush 1 and advised Tender 2 to stage on top of the hill because it was a bad driveway. Structure was a total loss. The last fire was mutual aid in Las Trampas. Tender 2 responded to supply water. Adam and Alex went over the safety issues and protocols when going up a ladder with a fire hose. Alex reviewed the fall and injury to a firefighter that occurred at that fire involving the Ojo Sarco Assistant Chief.

No Pre-plans were done in the month of December. Ron will schedule some Fire Pre-Plans for January.

Deputy Chief/Safety Officer – Adam Mackie

Scheduled Training:

- January 9, 2022– 1:00 PM Training involving utility safety. Michael Medina (Kit Carson Electric Coop) with try to attend.
- January 12, 2022 – 6:30 PM Maintenance of tools and apparatus
- January 19, 2022– 6:30 PM Practical and new recruit training-Hose, couplings and appliances.

Adam has invited anyone who might be interested in doing some of the required training classes.

Don Ticknor has completed all required training except the communications module. Steve Jenison will get with him to do one-on-one training. Don will be assigned a radio and Adam will go over responding briefing and get him some gear so he can proceed as an active member.

Dutch will proceed to go through recruit training.

Engine 1 has been repaired and no longer leaks.

Adam stated he has noticed more fluid spills at MVC's. There is cat litter on both engines. Adam has ordered some hazmat supplies that include mats for absorbing leaks. These items will be located on Engine 1 and Engine 2.

Chief Report – Steven Jenison

Steve encouraged all members who will be applying for certification or recertification for EMT licensure to save receipts so that you can be reimbursed for any incurred expenses necessary to fulfill this process. Steve and Eloise will work together to generate the report 501(c)(3) the DCFD is required to be registered with the Secretary of State and the Attorney General's Office that allows people to make donations and claim as a tax deduction. This is due in March. The DCFD is also required to file an IRS form 990-N e-Postcard that state we made less the \$50,000.00 last year.

Steve will be attending The National Association of EMS Physicians conference in San Diego next week.

Steve stated as volunteers with the department in the State of New Mexico you are eligible to get credit toward a pension from the Public Employees Retirement Association (PERA). For 10 years of service (and once you reach age 55 years or older) you can receive upon retirement \$125.00/month or \$250.00 for 25 years of service (<https://www.nmpera.org/for-members/volunteer-fire-department-info/>). To qualify, you must attend 50 percent of trainings, business meetings and emergency calls of which you are eligible to respond. The State Fire Marshal has audited the fire departments to make sure that all requirements have been met. This information is submitted from this office on an annual basis.

A meeting was held so that Dixon can become a Fire Wise USA certified community through the National Fire Protection Association Program. Susan Herrera our local NM representative attended that meeting and she advised us that we should apply for capital outlay money from the New Mexico State Legislature for the purchase of a commercial grade wood chipper in the amount of \$50,000.00. The form was submitted for \$50,000.00 to the Legislative Council Service for the capital outlay. The quote I received from The Vemeer Co. for this item was \$50,000.00. No idea when we will hear if this will be approved.

Steve will be submitting the Traumas Systems Grant application online which is through the Department of Health. Steve will request \$33,000.00 in grant money so we can purchase some battery powered vehicle extrication tools to complement our hydraulic tools. This grant is due on Friday (submitted).

An apparatus grant was submitted to the Rio Arriba County to purchase a quick attack vehicle which was not funded.

A United Way grant application to fund the Summer Cadet Program was not funded.

Santa Claus at the Dixon Elementary was a big success. They were all very thankful.

New DVFD hoodies have been distributed.

Meeting adjourned 20:04