

**DIXON VOLUNTEER FIRE DEPARTMENT  
MONTHLY TEAM MEETING 06/02/2021**

Meeting held at Station 1 and Zoom. Called to order 19:02

**Members Present:** Kathy Miller, Steve Jenison, Adam Mackie, Ron Monsour, Eloise Martinez, Liz Riedel, Peter Schwathe, Mick Oram, Amanda Sena, Wayne Archuleta, Frances Griego, Alex Amend, Aaron Greenwald, Maggie Hart, Don Ticknor and Windy Berghofer.

Agenda approved. May 2021 meeting minutes approved.

**Officer Reports**

**Rescue Chief – Steve Jenison**

9 EMS calls in May. Running total for 12 Calendar months was 125 calls.

Covid-19 mask policy – The New Mexico Department of Health concurs with the CDC guidelines which reads, if you are fully vaccinated you do not need to wear a mask indoors or outdoors unless you're at a venue with a very large crowd. EMS personnel when out on EMS calls will continue to wear a mask.

EMS Bureau approved FY2022 budget in the amount of \$7,000.0.

EMS Bureau has waived the Continuing Education Unit requirement for people who need to renew their licenses for March 31, 2022.

NREMT requires maintaining Continuing Education hours or take the exam every two years. National Registry certification is not required in the state of New Mexico for re-licensure, but if you intend to practice in another state in may be required.

EMS Bureau has expanded the scope of practice for EMT-First Responders to allow them to draw up and inject 0.3 ml of epinephrine (adrenaline) to administer to patients in anaphylaxis. One of the main factors that save patients' lives is the early administration of epinephrine.

Adam suggested we conduct training in drawing up and injecting epinephrine (adrenaline).

EMS Bureau has approved EMT-Intermediates and Paramedics to administer ketorolac (Toradol) for pain control.

Steve advised he will ask our Medical Director and Alfredo Montoya, if ketorolac can be made available to DVFD for pain control for patients.

We are fully stocked with an abundance of PPE. Feel free to use it.

**Fire Marshal Report – Ron Monsour**

5 fire calls this month. 4 fire calls and 1 fire alarm. One large brush fire was extinguished quickly with 8 personnel responding.

**Asst. Chief/Safety Officer – Adam Mackie**

Discussed and reviewed the safety issues and proper protocols for roll-overs. Adam gave a detailed account of one of the roll-over accidents in the canyon and the safety issues they encountered. It is necessary to be aware, alert and know that circumstances can change and need to be addressed appropriately.

Discussed importance of maintenance and the ever-changing situations that affect our equipment and adjust to meet the needs to keep equipment its top running condition.

Maintenance forms for equipment have been updated.

Maintenance will no longer be skipped when our annual inspection and servicing of trucks has been done. Many times, when trucks have been serviced, they still may have mechanical or other issues that need to be addressed.

Scheduled Training:

- June 9–6:30 Orientation on driving new Tender 2 for Steve, Adam and Kathy. (Training at later date for other personnel who will be driving the new Tender 2).
- June 9 – 7:00 – 8:30 Maintenance of tools and equipment.
- June 13 - Pump operations on new Tender 2.

- June 16 – Dispatch and communications radio training. New radios may be issued. Training will be required on the new radios.

### **Chief – Kathy Miller**

No report.

**Election of District officers** – discussed Rio Arriba County bylaws, noting that the only Officers that need to be elected are District Chief and Assistant Chief. The other positions, Rescue Chief, Fire Marshall and Secretary/Treasurer are appointed by the Chief. If only one person is nominated, this person can be elected by acclamation of those present. If you have more than one person nominated then you need to determine who the active members are by the definition of the Rio Arriba County bylaws.

Discussion of nominations of qualified personnel and voting protocols were discussed. Advised personnel present nominations and voting for these positions were discussed at the last meeting.

Steve Jenison was nominated for District Chief. Voted and passed by acclamation to elect Steve Jenison as District Chief.

Adam Mackie was nominated for Asst. District Chief. Voted and passed by acclamation to elect Adam Mackie as Asst. District Chief.

**Mutual Aid Agreements for newly formed Rio Grande Fire District**–Rio Arriba County Commission passed two resolutions at a meeting last week. First resolution was to eliminate Velarde Valley Fire District. The second resolution was to merge the Velarde Fire District with the Alcalde Fire District to form a new fire district. The new fire district will be the Rio Grande Fire District, which will be under the leadership of Kenneth Trujillo, Chief of the Alcalde Fire District. All members of the old districts can apply for membership to the new fire district, and their applications will be individually considered on their merits.

The Dixon Volunteer Fire Department will be providing mutual aid as ordered by the Rio Arriba County Fire Marshal during the time of transition and possibly longer. Dixon VFD fully supports the position of the RA County Fire Marshal's Office in this regard.

Details of the current arrangement will be, during this transition period any MVC down to MM 14, near Mike's Mini Mart the DVFD will be automatically called for mutual aid. In the event of any significant structure or brush fires the DVFD will be called for mutual aid within the Rio Grande Fire District. DVFD will be called for mutual aid for any major medical calls which would include heart attack, stroke, gunshot wounds, etc. if it could be reasonably anticipated that Presbyterian Espanola Hospital would not be able to respond before we do.

The fire station in Velarde equipment and apparatus will remain intact and serve as one Station of the Rio Grande VFD.

Steve has applied to the UNM EMS Academy to teach a EMT first responder course at the Velarde Fire Station this fall.

Adam noted that there are standard guidelines for mutual aid. When called for mutual aid for structure fire usually one engine and one tender are dispatched and crew, leaving one engine, tender and crew available for calls in Dixon fire district.

Chief advised it is very important that more of us need to utilize EDispatch so that we know who is available and who is not.

**Dixon VFD Summer Youth Cadet Program (July19-23)** – Alfredo and Delilah informed Steve that they are in the process of checking out with Rio Arriba County Risk Management what potential liability insurance issues might be involved. They will try to add that coverage to their current coverage. We will wait for approval before going forward with this program.

Wayne Archuleta stated if you are interested in teaching a class for this summer program you should prepare an outline and submit ASAP.

**On line Fund Raiser** – Steve has loaded information on our GoFundMe account and will launch soon. We encourage members to support and promote the on-line fundraiser.

**Refurbishing/replacing Dixon VFD signage at Station 1 and Station 2**- Javier Arellano with FastSigns came and looked at Station 1 & 2 and has submitted a proposal. Peter reviewed proposal and felt the material that was proposed may not weather as well. Steve emailed Javier to see what options might be available that would weather better. Alfredo has informed Steve that since Station 1 & 2 are county buildings he believes that the county will pay for it but it will need to wait until the FY2022 budget is available.

**4<sup>th</sup> of July Open House Event** - The event will be held at Station 1 to show off the new Tender 2. We will serve hot dogs, Frito pies, paletas, lemonade and there will be live music. Steve is requesting that \$250.00 be budgeted for this event. Amanda offered to sell

2 bouncy castles to the DVFD for use at this and similar events. Budget of \$250.00 for this event and the purchase of the 2 bouncy castles (\$400) were approved.

**Smoke Alarm installation event with American Red Cross-** Steve spoke with Lucas Brooks with the American Red Cross. They would like to set up this event with the DVFD to make appointments to install fire alarms in homes in the Dixon area. Liz suggested that in addition we might install fire/carbon monoxide alarms. Fire alarms are free for this event but to install carbon monoxide alarms they would have to be purchased by us.

Wayne suggested at the 4<sup>th</sup> of July event we have a sign-up sheet for the Smoke/Carbon Monoxide Alarm event.

**Purchase of new stock of Dixon VFD/EMS T-shirts** - Design has been approved for both VFD/EMS. The total would be \$1,100.0 for 72 t-shirts for DVFD and the Summer Youth cadet program. Budget was approved for purchase of t-shirts.

**Purchase of flag banners for burn bans** - Community needs to have something more visible besides the sign to know when burning is banned. Cost for each flag would be \$100.00. Budget was approved to purchase 3 burn ban flags to be located at Station 2, Station 1 and CR 580.

**User Specific access to front door at Station1** - It was proposed that we purchase and install a combination lock with blue tooth for remote access and that automatically locks itself after a certain amount of time. This is to protect the Fire House and the valuable equipment and apparatus we own. Mick will research to determine which would best fit our needs.

Meeting adjourned 20:27