

**DIXON VOLUNTEER FIRE DEPT.**  
**MONTHLY TEAM MEETING 05/05/2021**

Meeting held on Zoom. Called to order 19:07

**Members Present:** Kathy Miller, Steve Jenison, Adam Mackie, Ron Monsour, Eloise Martinez, Liz Riedel, Peter Schwathe, Mick Oram, Amanda Sena, Wayne Archuleta, Frances Griego and Alex Amend.

Agenda approved. April 2021 meeting minutes approved.

Welcomed possible new member Alex Amend who will hopefully be joining the DVFD.

**Officer Reports**

Rescue Chief – Steve Jenison

8 EMS calls this month. (8 patient contacts) For 12 calendar months of 124 calls.

Discussed the procedures and protocols involved in dealing with an accidental death patient.

Received and email from Alfredo Montoya asking for assistance from the DVFD who are licensed in administering vaccines to help administer the Covid-19 vaccine to the home bound in Rio Arriba County. The tentative days would be Tuesdays and Thursdays. We are still waiting on further information of how it will work. If you are able to assist, send an email to Steve Jenison.

Period for submitting requisitions for this fiscal year is closed. New requisitions cannot be submitted until August. Steve successfully spent the budget, leaving a balance of less than \$150.00.

Steve advised that UNM Taos will be having EMS courses. First responder course this summer and EMT basic and EMT intermediate course this fall. If you are interested the county or DVFD will pay for training if you will commit to volunteering for the DVFD.

Fire Marshal Report – Ron Monsour

5 Fire calls this month. 3 mutual aid fires in Velarde, Alcalde and 2 brush fires.

In regards to fires discussed about self-dispatching which is something our department does not do.

Ron advised that if you have Edispatch you will probably have to update it on your phone.

Asst. Chief/Safety Officer – Adam Mackie

Adam stated that the filling valve on Tender 2 had seized shut and also a valve on Engine 2 had seized shut. It is very important when doing maintenance to check all the valves. If there is a problem with any of the equipment it should be reported to Adam so that he can get them repaired.

Scheduled Training:

- May 12 – Maintenance of tools and equipment.
- May 16 – Company training will be practice using float pumps.
- May 19 - Recruit training practicing using equipment and flow streams.

Chief – Kathy Miller

Steve Jenison and Adam Mackie inspected the new pumper/tender in Hamburg, New York. The tender is an International, 4-wheel drive, 2000-gallon tank, 500 gallon/minute pump. 3 items need to be addressed and fixed.

Steve stated that it will be delivered by a retired fire fighter that will drive it from Hamburg, NY to Albuquerque. There they will fit it with all the gear and decals. From Albuquerque it will be delivered to Rio Arriba County where it will be licensed. The estimated delivery date to DVFD will be sometime in June.

Tender 2 will go to the county and tender 1 will go to station 2.

Adam stated he should be able to transfer equipment and purchase any other equipment needed to get the new Tender in action rather quickly.

Fire Wise Community grant application – Kathy advised, need to have an officers meeting. We need to find someone who is familiar with grants and can assist with implementation of this grant.

Shower installation at Station 1 – Wayne advised that we need the floor plans for the station to proceed. Steve advised to send an email to Alfredo Montoya to request the floor plans for the station.

On-line fund raiser - is proposed for the DCFD to be held in early June on-line through Facebook. Steve proposes that volunteers reach out to their individual networks and outreach to reach our goals. We all need to share our best post relating to DVFD, such as community outreach activities to include our involvement administering and assisting in the Covid-19 vaccination clinics and our regular activities.

Update on signage for Station 1 – Steve and Adam will be meeting on May 6 with Javier Arellano (FastSigns) an independent contractor who will come to take measurements and information to give the department a quote for the new signage.

Update on pre-fire plans – Steve has completed the fire pre-plan for the Dixon Coop Market and the Library. Today a walk through of the Dixon Elementary school was done for the fire pre-plan. Steve will write up the fire pre-plan for the Dixon Elementary school. Steve asked for assistance in writing up the remaining fire pre-plans. We still need to do fire pre-plans for the Dixon Senior Center, Embudo Mission, Blue Heron Brewery and Vivac Winery. Recommended that the Dixon Senior Center be next up for fire pre-plan.

Kathy stated we will have election of officers. Positions of Chief and Assistant Chief at the June monthly team meeting will be voted on. Kathy will not be seeking nomination. Steve Jenison will be seeking nomination for position of Chief. The by-laws states that Chief and Assistant Chief are the only positions that need to be voted on and that if there are more than 2 persons running, they must win by at least 51% of all active DVFD members. If there is only one nominee it can be done by acclamation by a quorum of active DVFD members present. The remaining positions are appointed by the chief. Encouraging active members to attend and vote.

DVFD will have an open house on Sunday July 4, 2021 to show off the new apparatus. We will be serving hotdogs and have other fun activities.

Ron advised patches and caps have been ordered. Should have something to show by next meeting.

Meeting adjourned 20:04

Ron Monsour has ordered and purchased new hats for the DVFD.

Adjournment at 20:04