

DIXON VOLUNTEER FIRE DEPARTMENT MONTHLY TEAM MEETING 02/03/2021

Meeting was on Zoom due to Covid-19 restrictions and called to order 19:02. 14 Members participated and included: Kathy Hammerlee-Miller, Steve Jenison, Adam Mackie, Ron Monsour, Eloise Martinez, Windy Berghofer, Liz Riedel, Peter Schwathe, Mick Oram, Aaron Greenwald, Don Ticknor, Amanda Sena, Wayne Archuleta and Frances Griego.

Agenda Approved. Minutes approved from January 6, 2021 without objection.

Rescue Chief: 8 EMS calls for January 2021. There were a total of 11 patient contacts. Two were very serious MVA's with 2 fatalities in one of the MVA's. Total of 3 deaths this month on EMS calls.

Steve has ordered \$1,400.00 worth of EMS supplies out of EMS budget. He also ordered \$2,000.00 worth of CPR mannequins. He stated we are in a good place with the budget. We are able to purchase what we need and also have money for unforeseen circumstances.

Steve stated in regards to licensure the EMS Bureau went to an online system for EMS license renewal this year to decrease the number of people coming into their office. The online registration system for renewal is fairly straightforward. The problem is when you get to the attestation of your Medical Director of your clinical competence, it was not put online. This requires you to submit it in paper form. Steve spoke with Alfredo Vigil and he suggested that the EMS Bureau had no mechanism in dealing with this problem. Steve stated he would collect the documents from his personnel that are submitting for renewal and hand carry them to his office for signature and then take them to the EMS Bureau. Renewals are not due until March 31. The cost is less if submitted by the end of February. There is also no online mechanism for paying. So you will have to send the EMS a check. Save your receipt or copy of check and submit to Secretary/Treasurer for reimbursement from EMS funds. The same applies if you have to get fingerprinted, pay and get reimbursed. Preferable if you submit both for reimbursement at same time. Amanda emailed Alfredo in regards to his signature. Alfredo sent a complete form with his signature so it could be printed the information can be filled in and sent back, scanned or photographed and returned to Peggy at the EMS Bureau. Amanda will forward that form to personnel that are up for renewal.

Fire Marshal: 2 brush pile fires for January 2021. One fire was a smoldering fire which had been burning for a month due to smoldering coals. The other fire was late night fire caused by cleaning out the fireplace and dumping the ashes outside. The fire was not fully out and some of the hot coals ignited surrounding combustible debris. The fire was extinguished. Ron stated this could lead into some Firewise education in the future.

Assistant Chief/Safety Officer: Adam spoke about two MVA's. The one MVA was a t-bone accident, which created a complex scene. Three of regular DVFD responders were in Apodaca behind the scene. Rescue 3 arrived with 3 people on board and a POV showed up with one person on board. We had to send someone back from the scene to get brush one. Adam reminded if you have to drive past the Station to get to the scene, stay calm and inquire on radio if appropriate apparatus have responded. He suggested there could have been one more apparatus present for blocking the scene.

Adam stated in regards to the big brush pile fire in the middle of the night. No matter how cold it is under your PPE, wild land gear, or bunker gear you should only wear natural materials such as cotton or wool. If you are involved in putting out the fire do not wear clothing made of synthetic fibers such as down vests or the like. If a hot ash comes in contact with these fabrics, they will melt and stick to your skin.

Adam stated he went to move brush 1 and someone had taken some cones out of it and left the cabinet door open. He drove off with the cabinet door open since he cannot hear the beeping alarm. He reminded personnel that when moving apparatus be mindful and do a 360 around the apparatus especially at a scene making sure all doors are closed. If you take equipment from apparatus always return it to the apparatus it came from and close all doors.

Adam noted in regards to safety in moving around the fire station, it is cluttered with non-essential fire equipment and request it be removed in a timely manner. Ron and Maggie will address this issue.

Ron mentioned when leaving a scene to make sure all equipment used, is picked up and returned to proper apparatus.

Adam stated Rescue 3 needs new batteries. Alfredo approved this purchase. Engine 1 and T2 need new batteries. Make sure to plug in Rescue 3 so it will remain charged. Since last meeting Tender 1 has returned to service after being serviced in Albuquerque and is now fully functional. This gives us better points with ISO. The cost was \$6,000.

Adam ordered reflective chevrons for the back end of Tender1, Engine 1 and 2.

Training for this month, is maintenance on Wednesday, Feb. 10. The second Sunday, Feb. 14, Rescue Chief will hold CPR certification class. Feb. 17, the third Wednesday is Recruit and practical training. Last month's training was hoses, couplings, and appliances. Several non recruits attended and went over for extra practice. Frances arrived late, was working and Anthony was a no show. Adam will continue to stick to schedule with training. If you are a recruit and cannot attend at the specific time contact Adam. He can repeat a training or can do one on one and do his best to keep you up to speed. Next training is orientation to Rescue 3 and what firefighters can do to support EMS calls.

Adam received an email from Alfredo regarding Wild Land Training and Wild Land Refreshers courses which will be sent out to you. These courses will be held at Chama, Ojo Sarco, and Agua Sana. They will be online with practical components being held at these locations. Email address is available for information regarding registration.

Chief: Kathy stated in preparation for Saturday she will prepare and Incident Action Plan and will be conferring with those that will be involved in the event. She will be providing the Action Plan to those assisting in the event. Currently Ron, Mick, Mindy, Adam and Kathy are the parking crew. If anyone else can assist on Saturday it would be greatly appreciated. We should be vaccinating up to 12 per hour. Ron, Windy and Kathy went and checked the sight out and felt they had a handle on how the traffic will be flowing. Kathy will be developing an Incident Action Plan in the next few days.

Kathy stated most personnel have a PERA accounts established. Peter, Frances, Don and Mick do not have a PERA account. As a volunteer for the DVFD you have a right to join Public Employees Retirement Association.

You must be active for 10 years in order to receive this pension. You must be active, which means present at 50% of meetings, trainings, and incidents. Please contact Kathy if interested. At the present time 10-year pension is \$120.00, 20 years is \$200.00. There is no penalty for non concurrent years.

Actions Items: Steve discussed the planning on the upcoming Covid-19 vaccine event to take place Saturday, February 6, 2021, starting at 8:30 AM to possibly 2:00 or 4:00 PM. This is in conjunction with El Centro Family Health. The DVFD will participate in only two aspects of the event. The first aspect being a total of four people from the DVFD administering the vaccines. Steve advised that he spoke with Kyle Thorton, EMS Chief for the NM EMS Bureau to see what qualifications were needed to administer vaccines at event like this. Kyle Thorton advised that EMT basic and above is within their scope. Particularly under the current circumstances a provision in the EMS regulations states that if there is an extraordinary need to administer vaccines for the sake of the public health EMT basics and above are within their scope of work. Also noted that if a First Responder was currently licensed as a Physician Assistant or RN they could administer vaccines. The personnel that are eligible and will be administering the vaccines on Saturday will be Steve Jenison, Liz Riedel, Amanda Sena and Peter Schwathe. (Note: Adam Mackie was eligible but preferred not to, noting it would be easier if the personnel administering could hear.) Steve sent out an email with a video from the CDC on proper procedure for administering a vaccine. DVFD will also assist in traffic control and assisting on checking on people making sure they have no adverse reactions. Steve will be able to assist and coach personnel on administering vaccines. DVFD excited to assist in this historical event. We will be asked to assist in future vaccination events. Steve also mentioned that he would like to have if available special events signs posted on the highways. NMDOT will provide one larger special event sign. Adam noted we have emergency scene ahead signs that can be used.

Kathy raised the question of how the selection process of those to receive the vaccine was made. Steve stated that he did not know. He did speak with Laura McCutcheon and stated it would be good from a public relations and a moral and ethical stand point that people living in the Dixon area were eligible for the vaccine would be able to receive the vaccine. It's not clear exactly how the selection is made by the DOH. Windy mentioned that in trying to get his father registered and set up an appointment for the vaccine that is was difficult to get correct information from the Espanola office. Steve stated that the Santa Fe office, DOH was responsible for making selection of eligibility and setting up appointments according to the registry.

Old Business:

Progress report for the new signs on the station - Mick mentioned if we have artwork ready he will contact a local sign maker. Steve advises we take a picture of what already exists and show to Mick's contact and have them let us know what they can do for us.

Progress on the security system - Steve and Mick looked at camera locations in the Ambulance bay. The location chosen is difficult to and unsafe to reach. Mick advised will come to maintenance meeting next week and move Rescue 3 out, and place Tender 1 or one of the other units which provides workspace in the stall and make access easier to install. The outdoor camera will be addressed at this time

Progress Video screen for Edispatches - Mick advised computer is set up and needs information from Kathy to login and plug it in at Station 1.

Kathy stated no news on new radios. Fire Wise is on hold until after the vaccinations.

Updating pre-plans for major structures in Dixon - Steve advised he has already prepared pre-plans for the Coop and the Library. He advised we have a group actually do an on-site visit with the people who run these businesses so they can be involved in planning. Steve will send out email for volunteers in the next month to do this. Ron asked if this could be tied into Fire Wise. Steve noted that Fire Wise and demonstrating to ISO that we do fire prevention activities are not the same thing. This could count as fire prevention activity towards ISO.

New Business:

Pancake breakfast will not be held this year due to Covid-19. We will re-evaluate at a later date. It might be possible to hold a fund-raising event later this fall.

Frances asked what vaccine would be made available. Steve stated Moderna vaccine will be used which means in 28 days the second vaccine will be administered March 6, 2021.

Meeting adjourned at 20:00